



Candidate Briefing  
For  
General Manager – Corporate Services

September 2018



## The Opportunity

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- Are you at a pivotal point in your career?
- Use your commercial acumen to make a difference in our society
- Leadership role in a leading not-for-profit

This is an outstanding opportunity if you are ready to take your strong finance skills to the general manager level and broaden your organisational contribution or maybe you are at that point in your career where you are ready to 'give back' to our community. Alternatively, you may already be in the NFP sector at a senior level and are looking to make a move. As General Manager – Corporate Services at Unisson, you will be joining a values-driven organisation with a skilled senior leadership team, all deeply committed to the work it is doing.

Established in 1924, Unisson Disability (formerly The Lorna Hodgkinson Sunshine Home) is one of the most well-respected disability organisations in NSW. The organisation is well-known for its quality support to people with disability and their families. Its suite of service offerings includes shared and supported living, drop-in support, community leisure and education-based activities, short-term accommodation and supported employment.

The General Manager – Corporate Services provides the infrastructure and support Unisson needs to deliver quality services and programs to its clients. This role contributes at the strategic level as part of the leadership team, works with the CEO and board on financial viability as well as overseeing business services (finance, ICT, property, fleet, risk management and policy).

You will enjoy this role if you are naturally collaborative in approach and like contributing across the organisation. You need to have a good finance brain (plus accounting qualifications) with the ability to zero in on the numbers as well as think strategically and conceptually. You will be able to balance your commercial acumen with a person-centred approach to enable the right outcomes for clients. You will have an authentic leadership style, emotional intelligence and a talent for coaching your team to maintain their high performance.

For an initial confidential conversation about this role, please contact Carol Lewis on 0404 199 766.

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How to apply:

Please send a **letter** outlining your motivation and fit for this role along with your **resume** to:

Carol Lewis, The Human Equation      [carol@thehumanequation.com.au](mailto:carol@thehumanequation.com.au)

Please note that there is no formal closing date for this role. We encourage you to get your application in early as we will be shortlisting as suitable applications are received.

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## About Unisson

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The Lorna Hodgkinson Sunshine Home was founded in 1924 and has operated over the last 95 years as “Sunshine Home”; one of Australia’s leading providers of disability services. In 2017 Sunshine Home formally changed its name to “Unisson Disability”. Unisson’s disability work is about helping create a world where every person is welcomed, and the organisation is passionate about working with people living with disability to create possibilities for a great life.

Unisson provides a range of services that extend over the Sydney, Central Coast/Hunter and Nepean/Blue Mountains regions. These services include accommodation, employment, community support and NDIS support coordination to a range of Australians living with disability, including children and young people. In addition, Unisson operates Australian Disability Enterprise businesses.

Unisson is committed to its organisational values which are:

- **Conviction:** we have the courage not to give up
- **Generosity:** we give our hearts and minds in an effort to understand others
- **Integrity:** we do what we say we will do
- **Collaboration:** we work together nurturing strong relationships.

Unisson has a culture which is inclusive, collegial and team orientated with a strong focus on the provision of high quality responsive services. As it approaches its centenary as a service provider for people who have a disability, it is proud of its history and will continue to lead by example in the competitive disability sector.

Unisson is a registered provider for the National Disability Insurance Scheme (NDIS). Operating under the NDIS has enabled Unisson to develop different relationships with its clients and their families as it jointly explores ways to fulfill the hopes, dreams, and goals of its clients. This has resulted in a greater flexibility and individuality in its service responses. Unisson believes that its clients are empowered by the choice and control that is central to the philosophy of the NDIS.

Under the current Unisson leadership, the organisation has grown into a market leader and built a sustainable market share. In 2018, Unisson employs approximately 662 staff supporting 681 clients with a revenue of \$50 million. Unisson is a financially strong and viable service provider with sufficient financial capabilities to operate effectively in the NDIS environment.

## Role Snapshot

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This role is key is enabling Unisson to continue to deliver and develop quality services to its clients and their families, whilst adjusting to the external policy, consumer and economic environment. The main elements of the role are:

- A strong focus on delivering sound financial services, advice and reporting back into the organisation and to the board.
- Partnering with business units to raise financial literacy in this NDIS (and therefore consumer-driven) era and ensure that operational metrics are appropriate, risks are managed and operations are cost-effective and efficient.
- Providing effective support services such as ICT, property, fleet management, risk management and policy development.
- Contributing at executive level, working collaboratively and conceptually to manage the ongoing systematic development of the organisation.

## About You – In Brief

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As a seasoned (and qualified) finance and accounting professional, you will demonstrate:

- A personal commitment to social justice for people living with disability.
- A values-driven leadership style with the ability to coach and develop others.
- Emotional intelligence, resilience and personal drive.
- Highly-developed conceptual and analytical skills.
- The ability to balance community outcomes with organisational viability
- The intelligence to navigate the NDIS and associated financial implications (prior experience ideal, but not essential).
- Experience in managing corporate services or the drive and commitment to quickly come up to speed.

## Role Details

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Remuneration:	Commercially competitive with immediate access to salary packaging
Employment Type:	Full-time, permanent
Location:	Pymble, Sydney
Reports To:	Chief Executive Officer
Direct Reports:	4 direct plus 10 indirect

## More Information

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### About the role:

See attached comprehensive Role Description which includes detailed role capabilities

### About Unisson Disability:

[www.unissondisability.org.au](http://www.unissondisability.org.au)

### General enquiries:

Carol Lewis, The Human Equation

0404 199 766

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